



MINUTES
of the
Finance & Administration Committee
Community Services Committee
Operations Committee
Of Council

Held Monday, July 9, 2007
City Council Chambers
4:00 p.m.

.....

PRESENT: Mayor Compton
Councillor W. Cuthbert
Councillor C. Drinkwater
Councillor D. McCann
Councillor R. McMillan
Councillor A. Poirier
Councillor C. Van Walleggem
B. Preisntanz, CAO
J. McMillin, City Clerk
R. Perchuk, Operations Manager
S. McDowall, HR Manager
B. Reynard, Community Services Manager

FINANCE & ADMINISTRATION COMMITTEE MINUTES

A. PUBLIC INFORMATION NOTICES AS PER BY-LAW #14-2003

N/A

B. DECLARATION OF PECUNIARY INTEREST

There were none declared.

C. CONFIRMATION OF MINUTES

**Moved by C. Drinkwater, Seconded by C. Van Walleggem &
Carried:-**

THAT the Minutes of the last regular and closed Committee Meeting held
Monday, June 18, 2007, be confirmed as written.

D. STANDING COMMITTEE DEPUTATIONS:-

4:00 p.m. – Mike McCaffrey
Beach Volleyball Presentation

As a result of the recent closure of the beach volleyball facility at the Log Cabin restaurant, Mike McCaffrey sees an opportunity for Kenora residents and tourists to continue to enjoy this sport in the city. He stressed how this sport is a healthy, active physical activity. Demographics indicate that

those between the ages of 18 and 25 are the most active users; however anyone who enjoys the sport can participate. Mike is recommending the double volleyball court be constructed at the Kenora Recreation Centre at the old skate park as it is near the lake, close to downtown, in a high traffic area and would bring tourists off the lake and into town.

Mike touched on several advantages to the court being established at the Recreation Centre since it is already a sports-oriented facility and this is just another sport to add to the activities which will generate additional interest for people coming through the Recreation Centre creating a spin-off and good synergy.

He indicated it would be very inexpensive to operate and no maintenance costs other than keeping the courts raked. Mike advised he is not asking for money, but wanted to let the City know that it is estimated, through a contractor, less than \$10,000 to establish, and while fencing costs would be additional, he is confident he can get sponsorships for the fencing and finishing.

With the City renting out the area to the league alone, the rent for using the space could be as much as \$7,500 in additional revenues to the City and would be a self-sufficient run activity. There would also be tournaments bringing in users from the surrounding area such as Dryden and Winnipeg, which would bring dollars into the City in addition to enhancing the City's health and wellness program.

It was noted the City would look after the bookings, insurance, etc. and it would be run like any other program at the Recreation Centre. Committee thanked Mike for his presentation.

4:15 p.m. – Bill Limerick, & Lyle Wiebe & Barb Manson
Integrated Pest Management

Messrs. Limerick and Wiebe gave a PowerPoint presentation to Committee, highlighting the background of the Northwestern Health Unit and that the Integrated Pest Management Committee was formed in 2002. The Committee has been looking at a reduction in the use of pesticides in the community.

Mr. Limerick reviewed the health affects associated with prolonged exposure over both a short and long period of time to the various pesticides. A discussion ensued on the eventuality of Council adopting a by-law to ban the use of pesticides within the community.

Mr. Limerick circulated several hand-outs and literature to Committee and the Clerk pertaining to a survey conducted by the Integrated Pest Management Committee and the use of pesticides. The gentlemen were thanked for their presentation and left the meeting at 4:30 p.m.

E. REPORTS:-

1. Amendment to Harbourtown Centre Terms of Reference

RECOMMENDATION:

THAT Council of the City of Kenora hereby amend the membership on the Harbourtown Centre Committee be amended to include the addition of a representative from CP Rail; and

THAT Jim Parson be appointed to the Harbourtown Centre Committee as the CP Rail representative; and further

THAT By-law Number 96-2006 establishing Terms of Reference for the Kenora Harbourtown Centre Committee be amended accordingly.

Recommendation approved (resolution and by-law).

JMcMillin

2. Applications for Kenora Hydro Board

RECOMMENDATION:

THAT Christine Hansen be hereby appointed to the Kenora Hydro Board of Directors with a term to expire at the June, 2008 Annual General Meeting of the Board.

Recommendation approved.

JMcMillin

Discussion:

It was noted that membership is reviewed on an annual basis at the June AGM. It was discussed there should be a mechanism in place for more of a staggered and regular turn-over of members on this Board as well as on other Boards. While the majority of Committee supported Christine Hansen for appointment, they would like to see an opportunity for Mr. McDougall to be able to fill a future vacancy. It was asked that he be advised in writing that he would be given first choice to being appointed to another Committee.

It was felt there should be regular and consecutive attendance at Committee meetings as often when someone is appointed they may not attend for several meetings. It was noted that one advantage to less turn-over in membership is the much-needed continuity on various Committees, and particularly on the Hydro Board.

3. 25th Annual NWO Regional Conference – Thunder Bay

RECOMMENDATION:

THAT authorization be hereby given for a combination of up to a maximum of four (4) Members of Council and staff to attend the 25th Annual Northwestern Ontario Regional Conference taking place in Thunder Bay, September 20 & 21, 2007; and further

THAT all eligible expenses in accordance with Council's Travel & Per Diem Policy be hereby authorized.

Recommendation approved.

JMcMillin

NOTE:

Council/staff to consider who would like to attend and to advise the Clerk at the August Committee meeting so that reservations, etc. can be made.

**Council/
Admin.**

4. Community Medical Clinic – Loan Advance

RECOMMENDATION:

THAT Council of the City of Kenora hereby authorize the following loan advances to the Kenora Health Care Centre Corporation in accordance with the terms and conditions of Bylaw Numbers, 14-2006, 127-2006, and 47-2007:

\$60,000 effective June 27, 2007

JMcMillin

Recommendation approved.

5. Martins Claim – Loss of Livestock

RECOMMENDATION:

THAT Council of the City of Kenora hereby receives the Affidavit filed by Darlene Martins on June 6, 2007 for the loss of livestock on or about June 3, 2007; and further

THAT in accordance with the report of the Valuer regarding this incident, authorization be hereby given for payment of \$165.00 dollars to Darlene Martins for the loss of a sheep, in keeping with the Livestock, Poultry & Honey Bee Protection Act.

Recommendation approved.

JMcMillin

6. Anniversary/Retirement Policy - Review

Committee reviewed the policy specifically with respect to an employee retiring during the same year as their anniversary with the City. Councillor McCann does not agree with this portion of the policy, stating there is a clear difference between a long-time service award, and a retirement. He questioned if this was put in place for the purpose of cost-savings. Bill noted that we have over 200 employees and based on the various costs associated with these awards and gifts, we should bear in mind the City is spending taxpayers' dollars for this function.

Committee agreed to leave the policy as is for now and to revisit it if and when required.

7. Mileage Allowance Policy - Review

It was discussed that Council's mileage at one time was paid separately but was rolled into the remuneration for tax purposes. Councillor McMillan referred to the Citizen's Committee that was established just following Amalgamation and the recommendations contained in that report.

A discussion ensued on insurance issues associated with personal vehicles while on City business, versus a mileage allowance. It was explained that there is separate insurance for personal and business purposes however Bill explained that Council and most staff are not covered for using their own vehicles for municipal business and are potentially at risk when using their own vehicle.

Councillor McCann advised he is quite involved with using his vehicle to attend to taxpayers' inquiries but is concerned with the amount of gas and wear and tear on his vehicle, and would like to see a different policy for Council's mileage for this purpose.

Councillor Van Walleghem does not agree to increase Council's mileage allowance since we have implemented a staff wage freeze and feels this would not be appropriate and also that when we ran for election that we knew it would cost us our time and additional dollars to serve on Council. Councillor Poirier agreed.

It was noted that Council could review the issue of mileage for next year's budget however Councillor Drinkwater suggested Council should reduce our remuneration and then submit real mileage claims and remove the mileage component altogether.

Bill was asked to circulate the former Citizen's report from Amalgamation and to take a look at removing the mileage component from Council's annual remuneration (\$1,200 for Mayor and \$600 for Councillors.) Bill advised HR has statistical information on travel allowance for elected officials that he will circulate.

Bill P.

It was also requested that Bill look into the insurance aspects for both Council and staff regarding use of personal vehicles while on city business.

Bill P.

HOLD on agenda for the August meeting.

OTHER BUSINESS

Police Costing Resolution

Bill advised Committee of the need for Council to adopt a resolution in order for the Ministry to release information for a provincial costing submission to the City. Administration will prepare a motion to be introduced at the July 16 Council meeting.

Bill P.

Bicycles on Sidewalks

Councillor McMillan advised there have been several complaints about bicycles on sidewalks and the Kenora Police Service is going to step up its enforcement concerning this matter and will also send out a media release to the public as a reminder.

ITEMS ON HOLD:

- **Adoption of New Procedural By-law**
- **The Rat Portage**
- **Old Fort Island – Transfer By-law/MOU2**
- **Meeting Investigators, etc. – Bill 130**
- **Ministry Delegations @ AMO Conference**

NEXT MEETING

- **Tuesday, August 7, 2007.**



COMMUNITY SERVICES COMMITTEE MINUTES

Held at 5:25 p.m.

A. PUBLIC INFORMATION NOTICES AS PER BY-LAW NUMBER 14-2003

N/A

B. DECLARATION OF PECUNIARY INTEREST

There was none declared.

C. CONFIRMATION OF MINUTES

Moved by R. McMillan, Seconded by A. Poirier & Carried:-

THAT the Minutes of the last regular Committee Meeting held **Monday, June 18, 2007**, be confirmed as written.

D. REPORTS:-

1. Kenora Rowing Club Regatta

RECOMMENDATION:

THAT Mayor & Council acknowledge the following annual summer events on Rabbit Lake: -

Tops & Bottoms Saturday, July 28, 2007;
Dragon Boat Festival on Sunday August 12, 2007; and further

THAT approvals be hereby authorized as outlined below in conjunction with these events: -

1. A variance for the boat motor size on Rabbit Lake set by By-Law No. 153-2005 (official boats need to be 25-30 h.p. to keep up to the racing boats to ensure their safety on the water for all dates above.)
2. The course lanes to be placed in the water 2-3 days prior to the Regatta and removed following the Dragon Boat Festival; and
3. The Parks Department to do a park "spruce up" of Garrow Park and its washroom facilities prior to each of the scheduled events.

Recommendation approved.

JMcMillin

2. Beach Volleyball

RECOMMENDATION:

THAT Council of the City of Kenora receives the recommendation from the Leisure Services Committee to support the construction of a double Beach Volleyball court on the premises of the Kenora Recreation Centre; and

THAT all capital costs of the construction will be the responsibility of the Beach Volleyball Committee; and

THAT the City of Kenora is supporting this venture by dedicating property at the Kenora Recreation Centre.

Discussion

It was noted the City's insurance will cover the use of City's property for this purpose. Also, it was explained the league is not taking over the property so the words "dedicating property" should be changed as this has a different meaning than the league simply using the property at the pleasure of the City.

Recommendation approved based on the last paragraph being revised by changing the phrase 'dedicating property.'

JMcMillin

It was suggested Mike McCaffrey make contact with neighbouring property owners and advise them about this proposal that will be taking place at the Recreation Centre and that this activity will not go beyond the 11:00 p.m. timeframe.

BReynard

3. Winkler Plaque

RECOMMENDATION:

THAT Council hereby receives the following quotes for the replacement of the Kelvin Winkler plaque at Winkler Harbourfront Park: -

- Guinn & Simpson Company \$2,082.00 plus applicable taxes
- Kenora Community Funeral Home \$2,694.27 taxes included (shipping and installation extra)
- Larsens Memorials \$2,499.00 plus applicable taxes, (FOB Larsens shop, plus \$350.00 plus applicable taxes for installation)
- Alpine Printing Promotions \$3,090.00 PST included, (GST extra, installation costs included)
- MC Delandes
Monuments and Memorials \$3,500.00 plus applicable taxes

AND THAT the quote from Guinn & Simpson Company Limited in the amount of \$2,082.00 (plus applicable taxes) be accepted to supply a 24" X 30" bronze plaque (including lettering and photo); and

THAT Council authorize an additional allocation in the 2007 budget in the amount of \$2,082.00 plus applicable taxes, representing funding to cover the costs to replace the existing Winkler plaque at the Harbourfront; and further

THAT notice is hereby given that Council intends to give three readings to a by-law at its July 16 meeting to authorize a corresponding appropriation from the City's Parks Reserve for this purpose.

Discussion

Committee recommended that arrangements be made to request quotations for a granite plaque for comparison purposes to the prices received for the bronze plaque, and in the meantime, Bill was asked to determine what the plans are for the downtown revitalization in this area as the plaque may have to be moved to accommodate the plans. It was suggested we hold off on installing the plaque until the work at the Harbourfront has been completed.

HOLD on agenda.

4. Diamonds & Ice Tournament

RECOMMENDATION:

THAT Council of the City of Kenora declares the 13th *Annual Diamonds & Ice Hockey & Baseball Tournament* a Community Festival; and

THAT approval be hereby given for the Alcohol and Gaming Commission to issue a Special Occasions Permit to the Organizing Committee to operate a beer gardens during the above described event as noted below and subject to compliance with the Municipal Alcohol Policy and Liquor Control Regulations: -

Location	Fri. Aug. 3, 2007	Sat. Aug. 4, 2007	Sun. Aug. 5, 2007
Keewatin Community Hall (Arena upstairs)	3:00 p.m. – 1:00 a.m.	11:00 a.m. – 12:00 a.m.	12:00 p.m. – 10:00 p.m.
Portage Bay Keewatin	3:00 p.m. – 10:00 p.m.	11:00 a.m. – 12:00 a.m.	12:00 p.m. – 10:00 p.m.

AND THAT the Council for the City of Kenora authorize the donation of a total of sixteen (16) Golf Shirts, T-Shirts &/or Sweat Shirts to be used as part of the Tournament prize package in keeping with past practice; and further

THAT the overnight parking tow-away by-law be lifted at the Keewatin Memorial Arena from Friday August 3, 2006 to Monday August 5, 2007 at 8:00 a.m. in the interest of public safety.

Recommendation approved.

5. Application – Leisure Services Committee

It was questioned if Mr. McDougall would be interested in this Committee and perhaps he could be considered to fill the vacancy. It was mentioned that Mr. Landry specifically inquired about this Committee and applied because of the vacancy and his interest.

Committee inquired if the City accepts ‘unsolicited’ applications to participate on Committees and the Clerk explained that we do as often a call for applications through advertising does not always garner a lot of interest and can become quite expensive.

**BReynard/
BManson**

Bill P.

JMcMillin

It was explained that while Mr. Landry runs the concession at the Recreation Centre, he would have to declare a conflict of interest with respect to this aspect of the facility. It was noted by Committee that Council does not like to appoint people where a potential already exists for conflicts of interest.

HOLD on agenda.

OTHER BUSINESS

6. Coney Island Washroom Repairs

It was noted the washrooms at Coney are in dire need of repair and Councillor Van Wallegghem asked if some dollars from the \$24,000 boardwalk budget could be utilized for these repairs. Mayor Compton commented that he would not be in favour of utilizing the full amount if the repairs are substantially less than what is in the budget. He does not want the repairs done for a select few and if the washrooms are not used on a regular basis for visitors and tourists, he questions the need for such repairs. It was further noted that many of the residents on Coney are treating the area as a private beach when it is on public property, however transportation to and from the island is definitely required in order to make Coney more of a tourism destination.

Councillor Poirier inquired as to the extent of the repairs/potential costs and Barry believes \$15,000 would be sufficient. Barry was also asked about signage for Coney Island with respect to docking and washrooms, etc. and he advised he will get photos taken of the signage for review by Committee.

It was felt that the washroom repairs would be a good fall project rather than disrupting the current usage of the facilities at this time of year. It was suggested that Mr. Bergman's report on various facility jobs be reviewed, particularly for Coney and that if required, further dollars could be allocated for the repairs/upgrades to the standards needed, keeping in mind accessibility issues.

HOLD on agenda for more information.

BReynard

UPDATES & INFORMATION

- **KMTS Skate Park Landscaping and Tile Project**

Barry noted that landscaping of the park has been quite challenging with the heavy rains we have had recently, and that the tile work is being worked on and will be completed in the next short while, weather permitting as well.

- **McLeod Park Trees, re: Husky the Muskie**

It was noted there have been complaints regarding the trees at the Park blocking the view of the fish and that they are in need of trimming, while one should be removed. Kenora Hydro is willing to undertake this work at a reasonable rate. Councillor Poirier feels Hydro should not be charging the

City for this work, while concern was expressed on the manner in which the trimming will be done, and suggesting that an Arborist be involved. It was mentioned that Barb Manson will be overseeing this work but if it is to be done in the next couple of weeks, she is on vacation. Barry mentioned this work could wait until after the tourist season is over and Committee agreed that it might be better to wait 6 weeks or so and to re-visit this in the fall.

**BReynard/
BManson**

HOLD on agenda.

- **Cemetery Update**

It was confirmed that while the cemetery tours will continue to include a walk-by of the columbariums, they will no longer be opened due to privacy concerns. It was noted these have been purchased by residents and should no longer be opened to the public. Committee concurred.

BManson

NEXT MEETING

- **Tuesday, August 7, 2007.**



OPERATIONS STANDING COMMITTEE MINUTES

Held at 6:05 p.m.

A. PUBLIC INFORMATION NOTICES AS PER BY-LAW NUMBER 14-2003

N/A

B. DECLARATION OF PECUNIARY INTEREST

There were none declared.

C. CONFIRMATION OF MINUTES

Moved by C. Drinkwalter, Seconded by R. McMillan & Carried:-

THAT the Minutes of the last regular and closed Committee Meetings held **Monday, June 18, 2007**, be confirmed as written.

D. REPORTS

ROADS

1. School Crossing Guard Contract – 2007/2008/2009

RECOMMENDATION

THAT the only tender to provide school crossing guard services be received; and

THAT the bid received from Alpine Janitorial Kenora Inc., in the amount of \$97,276.20 (taxes included) be accepted; and further

THAT the contract be in effect for a two year period starting with the 2007-2008 school year and ending at the completion of the 2008-2009 school year.

Recommendation approved.

JMcMillin

2. Street Signage – May Avenue versus Thirteenth Street

RECOMMENDATION

THAT Thirteenth Street in the Keewatin neighbourhood, being the roadway that extends from St. Clair Street northerly to Highway 17, be and is hereby re-named May Avenue.

Recommendation approved (resolution only).

JMcMillin

Discussion:

It was noted there is no conflict with other existing street names and that it only affects three residents all of which are in favour of the change to "May Avenue." The Clerk noted there is no longer any requirement to give notice, hold a public meeting and/or pass a by-law for this purpose.

3. Land Use Permit – Jones Road Gravel Pit

RECOMMENDATION

THAT the Land Use Permit currently held for the Jones Road gravel pit be transferred to Ron Bell, President of Kenora District Septic Tank Cleaning Thirteenth Street.

Recommendation approved.

JMcMillin

4. Hilly Lake Road Realignment

RECOMMENDATION

THAT the following quotations for determination of corner bar and staking line, as specified, be received: -

Ross Johnson Surveying Ltd.	\$2,500.00
SRQ Engineers and Surveyors	\$1,740.70; and further

THAT the quotation submitted by Ross M. Johnson Surveying Ltd., Kenora, Ontario, in the amount of \$2,500.00 (GST extra), be hereby accepted.

Discussion:

It was discussed that other options should be considered rather than going through this process at this time. Rick Perchuk advised he came up against a surveying discrepancy and is bringing it forward to get an idea if Council is interested in a cost-sharing approach to this matter. It was noted the discrepancy is to determine where the municipal roadway is/should be located; however this would be at the cost of the homeowner and not the City.

It was agreed there are extenuating circumstances regarding the neighbours, and concern was expressed on the moving of a private road and the impact it may have on the municipal roadway. Committee did not feel prepared to continue with this proposal.

Recommendation rejected. Rick Perchuk is to advise the homeowner accordingly.

RPerchuk

WATER & SEWER

5. Municipality of Huron East – Municipal Water Systems

RECOMMENDATION

THAT the City of Kenora hereby supports the resolution adopted by the Council of the Municipality of Huron East with respect to petitioning the Ministry of the Environment by outlining the frustration municipalities face to meet timelines to ensure municipal water systems are up to provincial standards and the delays associated in obtaining Ministry approvals to carry out amendments to the "C of A's" or "Permits to Take Water;" and further

THAT a copy of Kenora's resolution be forwarded to the Ministry of Environment, Howard Hampton, MPP and the Municipality of Huron East, in support of this position.

Recommendation approved.

JMcMillin

ITEMS ON HOLD:

- 318 Mellick Avenue Laneway – Marciniak

HOLD for report

OTHER BUSINESS

6. 9-1-1 Crime Stoppers' Template

Councillor McCann circulated the Crime Stoppers template sign that they want to place on our road signs, noting the signs would be bigger or smaller depending on their use. It was suggested Committee should have a recommendation from the Operations and Roads departments as to where these should be located, the size, and any other issues. It was explained that all costs associated with this program are the responsibility of Crime Stoppers and not the City.

Mayor Compton feels we should limit the use of these signs so it does not appear that we are a crime laden community. It was felt a few signs should be placed in some strategic locations.

Rick Perchuk was asked that a report with detailed information on size, location, number of signs, etc. be brought forward to the August Committee meeting.

RPerchuk

HOLD on agenda.

NEXT MEETING

- Tuesday, August 7, 2007

ADJOURNMENT

Moved by C. Drinkwater, Seconded by R. McMillan & Carried:-

THAT this meeting be now declared closed at 6:30 p.m.